

**Daniel Pierce Library  
Board of Trustees Meeting  
June 21, 2023**

A meeting of the Trustees of the Daniel Pierce Library was called to order at 7:15PM with President Mari Martin presiding. Other Trustees present were Mike Schiffer, Leanore Egan, Patricia Doogan, Cathy Coombe, and Robert Eddings. Also present were Mikki Greene and Cathy Russo.

**Public Comments:** None

**Secretary's Report:** The minutes of the April and May meetings were reviewed and approved as presented. Motion carried.

**Correspondence:** There was no correspondence.

**Financial Reports:** Cathy Russo presented the financial reports for April, noting the receipt of our PILOT payment for the year. Central Hudson invoice was much less than previous months because it was actually read by a Central Hudson representative. There was also a large expense for RCLS SONIC equipment. It was moved by Cathy Coombe to approve the reports as presented. Second by Pat Doogan. Motion carried.

Cathy also presented the financial reports for May. A component of the Geothermal system was replaced, for a large expense from the building fund. Under the Statement of Profit and Loss, DPL received the annual insurance dividend. She also pointed out some expenses for landscaping supplies and hanging flower baskets. All other P&L and Balance Sheet items were within normal ranges. It was moved and seconded to except the May financial statements. Motion carried.

**Directors Report:** Mikki Greene presented the Director's report for April into May. She then presented the Director's report for May into June. She noted that staff are fully prepared for the Summer Reading Program for children, teens and adults, as well the Family Night July 27<sup>th</sup>. Landscape management is ongoing, with Ben Knight pulling out the overgrown shrubs near the front parking lot. She noted that the two SWOT session results have been compiled and will be presented during New Business by Bob Eddings. Mikki was invited to the Ruth Scully Awards Ceremony to present the Ruth Scully Award. She was then presented with a framed thank you certificate from Superintendent Erin Long.

**Old Business:**

The Form 990 for 2022 prepared by Nicole Gorr was reviewed by the board before filing. It was moved by Mike Schiffer and seconded by Leanore Egan to approve it as presented. Motion carried.

Cathy Russo reminded Trustees about completing annual sexual harassment and trustee training through the RCLS website.

**New Business:** Mari presented an update on the landscaping projects out front and on the bank behind the patio. Shrubs damaged by deer last winter were replaced.

Mikki presented updates on the collection of prizes for Giant Pumpkin Party raffle. An organizational meeting will be scheduled for next week.

Mikki reported that a key printer used by the staff has ceased working. Because it is part of the RCLS network, it may need to be purchased through RCLS. Mikki will confirm this.

Mikki reported that the DPL relationship with Tri-Valley School and Superintendent Erin Long has become much stronger and plans will be made to hold additional meetings to explore more opportunities to work together for the community.

Bob Eddings thanked the BOT for use of the DPL Reading Room for Frost Valley's welcome reception for their new CEO Riel Peerbooms. He then presented the results of the two Strengths, Weaknesses, Opportunities and Threats (SWOT) sessions, noting that key community members participated in each session. Participants were encouraged to list items under each topic (SWOT), then voted on them. Bob reviewed the items that received the most votes for each category. Mari Martin will combine the results in a typed report for future use.

Mikki reported that an IT specialist, Sean Zigmund, who was contracted by the Museum Board, may be hired by DPL in the future to address some IT room complications.

The Giant Pumpkin Party Organizational meeting was set for July 10 at 1PM

It was moved by Mike Schiffer and seconded by Bob Eddings to enter executive session. Motion carried. It was moved by Bob Eddings to accept changes to the Part time employee sick time accumulation policy. Seconded by Leanore Egan. Motion carried.

It was moved by Cathy and seconded by Mike to adjourn the meeting. Meeting adjourned at 8:45pm.

Respectfully submitted,

Catherine Coombe,

Recording Secretary